



**COUNTY OF LOS ANGELES
COMMUNITY ACTION BOARD**
12820 CROSSROADS PARKWAY SOUTH, CITY OF INDUSTRY, CA 91746
(562) 908-5715 FAX (562) 699-2791



COMMUNITY ACTION BOARD

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LANCE A. WILLIAMS, PhD

Vice-Chairperson
CHARLES WOODY

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KARINA ANDRADE

DPSS STAFF

CAB Executive Director
LUPE GAMEZ

CAB Coordinator
CARLOS PORTILLO

AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, January 30, 2014
1:00 P.M. – 2:30 P.M.**

Kenneth Hahn Hall of Administration
500 West Temple Street, Los Angeles, CA 90012
Room 743 - (213) 974-1102

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE** (2 min).....Lance A. Williams, Chair
- III. ROLL CALL** (3 min)David Hall, Secretary
- IV. REVIEW FOR APPROVAL** (5 min).....Lance A. Williams, Chair
A. APPROVAL – November 21, 2013 Minutes of the Community Action Board Meeting
- V. COMMITTEE REPORTS** (20 min).....Lance A. Williams, Chair
A. Budget Committee Report..... Scott Heydenfeldt, Chair
B. Nominations Committee Report.....John Salgado, Chair
- VI. CHAIRMAN REPORT** (10 min)Lance A. Williams, Chair
- VII. ADMINISTRATIVE REPORT** (10 min).....Lupe Gamez, Executive Director
A. Brown Act Change
B. VITA 2014
- VIII. OLD / NEW BUSINESS** (30 min)
A. PRESENTATION by YWCA San Gabriel Valley
B. APPROVAL – Selection of CAB members to attend NCAF 2014 Legislative Conference in Washington, DC in March 25 – 28, 2014 (approval of item as needed)
C. CAB Members Site Visit Schedule Update
- IX. ANNOUNCEMENTS** (5 min)
Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT** (5 min)
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting:** Thursday, February 20, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room, El Monte, CA 91731

Note: PLEASE POST in a public area. Meetings of the Commission are open to the public. Members of the public have the right to address the Commission on items of interest that is within the subject matter over which the Commission has jurisdiction. Forms are available at the sign-in table on the day of the public meeting. Please post this notice.

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LA County CAB's Vision: Successful self-sufficiency and well-being for all in Los Angeles County

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DPSS STAFF

CAB Executive Director
LUPE GAMEZ

AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, February 20, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room - (626) 569-4556

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE (2 min)**.....Lance A. Williams, Chair
- III. ROLL CALL (3 min)**David Hall, Secretary
- IV. REVIEW FOR APPROVAL (10 min)**.....Lance A. Williams, Chair
 - A. APPROVAL – November 21, 2013 Minutes of the Community Action Board Meeting
 - B. APPROVAL – January 30, 2014 Minutes of the Community Action Board Meeting
- V. COMMITTEE REPORTS (15 min)**.....Lance A. Williams, Chair
 - A. Budget Committee Report..... Scott Heydenfeldt, Chair
 - B. Nominations Committee Report.....John Salgado, Chair
 - APPROVAL to reappoint Scott Heydenfeldt as a Private Sector Representative
- VI. CHAIRMAN REPORT (10 min)**Lance A. Williams, Chair
 - A. Strategic Plan Report
- VII. ADMINISTRATIVE REPORT (10 min)**.....Lupe Gamez, Executive Director
- VIII. OLD / NEW BUSINESS (30 min)**
 - A. PRESENTATION by Center for the Pacific Asian Family.....Natalie L. Nguyen
 - B. CAB Members Site Visit Schedule Update
- IX. ANNOUNCEMENTS (5 min)**
Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT (5 min)**
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting: Thursday, March 20, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room, El Monte, CA 91731**

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CAB Coordinator
HUGO GIRON

AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, March 20, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room 260- (626) 569-4556

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE** (2 min).....Lance A. Williams, Chair
- III. ROLL CALL** (3 min)David Hall, Secretary
- IV. REVIEW FOR APPROVAL** (10 min).....Lance A. Williams, Chair
 - APPROVAL – February 20, 2014 Minutes of the Community Action Board Meeting
- V. COMMITTEE REPORTS** (20 min).....Lance A. Williams, Chair
 - A. Budget Committee Report**..... Scott Heydenfeldt, Chair
 - APPROVAL – CAB members selection to attend CAL/NEVA 2014 Annual Conference
 - B. Nominations Committee Report**.....John Salgado, Chair
 - APPROVAL - Reappoint Mr. John Salgado from Private Sector to Low Income Sector
 - PRESENTATION - Ms. Constance L. Kizzie-Gillett candidate for the CAB Private Sector vacancy
 - APPROVAL - Ms. Constance L. Kizzie-Gillett to serve as CAB member in the Private Sector
- VI. CHAIRMAN REPORT** (10 min)Lance A. Williams, Chair
 - Strategic Plan Report
- VII. ADMINISTRATIVE REPORT** (10 min).....Lupe Gamez, Executive Director
- VIII. OLD / NEW BUSINESS** (25 min)
 - A. CAB Members Site Visit Report**
 - B. PRESENTATION by Women at Work**.....Camille Levee
- IX. ANNOUNCEMENTS** (5 min)
Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT** (5 min)
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting:** Thursday, April 17, 2014 @ 9320 Telstar Ave., 1st Floor Conference Room 140, El Monte, CA 91731

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DPSS STAFF

CAB Executive Director
LUPE GAMEZ

CAB Coordinator
HUGO GIRON

AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, April 17, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services Telstar Building
9320 Telstar Avenue, El Monte, CA 91731
Conference Room 140 - (626) 312-6180

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE** (2 min).....Lance A. Williams, Chair
- III. ROLL CALL** (3 min)David Hall, Secretary
- IV. REVIEW FOR APPROVAL** (10 min).....Lance A. Williams, Chair
 - APPROVAL – March 20, 2014 Minutes of the Community Action Board Meeting
- V. COMMITTEE REPORTS** (20 min).....Lance A. Williams, Chair
 - A. Budget Committee Report..... Scott Heydenfeldt, Chair
 - B. Nominations Committee Report.....John Salgado, Chair
- VI. CHAIRMAN REPORT** (10 min)Lance A. Williams, Chair
 - Strategic Plan Report
 - PRESENTATION: Mechanics of Collaboration
- VII. ADMINISTRATIVE REPORT** (10 min).....Lupe Gamez, Executive Director
- VIII. OLD / NEW BUSINESS** (25 min)
 - A. CAB Members Site Visit Report
 - B. PRESENTATION by Santa Anita Family Services.....Jennifer Clark
- IX. ANNOUNCEMENTS** (5 min)
Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT** (5 min)
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting:** Thursday, May 15, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room 260, El Monte, CA 91731

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AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, May 15, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room 260 - (626) 569-4556

- i. **CALL TO ORDER**.....Lance A. Williams, Chair
- ii. **PLEDGE OF ALLEGIANCE (2 min)**.....Lance A. Williams, Chair
- iii. **ROLL CALL (3 min)**David Hall, Secretary
- iv. **REVIEW FOR APPROVAL (5 min)**.....Lance A. Williams, Chair
 - APPROVAL – April 17, 2014 Minutes of the Community Action Board Meeting
- v. **COMMITTEE REPORTS (10 min)**.....Lance A. Williams, Chair
 - A. Budget Committee Report..... Scott Heydenfeldt, Chair
 - B. Nominations Committee Report.....John Salgado, Chair
- vi. **CHAIRMAN REPORT (5 min)**.....Lance A. Williams, Chair
 - A. Strategic Plan Report
- vii. **ADMINISTRATIVE REPORT (15 min)**.....Lupe Gamez, Executive Director
 - A. New Commissioners' Orientation
 - B. CMD Update
 - C. NOMINATIONS – CAB Chair, Vice-Chair, Secretary
- viii. **OLD / NEW BUSINESS (40 min)**
 - A. CAB Members Site Visit Report
 - B. Affordable Care Act Update
 - C. CAL/NEVA Annual Conference Report.....John Salgado and Karina Andrade
 - D. PRESENTATION by Tierra del Sol Foundation.....Pamela Jacobson
- ix. **ANNOUNCEMENTS (5 min)**
Suggested agenda items for committees and regular meetings
- x. **PUBLIC COMMENT (5 min)**
- xi. **ADJOURN**.....Lance A. Williams, Chair
- xii. Next Meeting: Thursday, June 19, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room 260, El Monte, CA 91731

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DPSS STAFF

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AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, June 19, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room 260 - (626) 569-4556

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE (2 min)**.....Lance A. Williams, Chair
- III. ROLL CALL (3 min)**David Hall, Secretary
- IV. REVIEW FOR APPROVAL (10 min)**.....Lance A. Williams, Chair
 - APPROVAL – April 17, 2014 and May 15, 2014 Minutes of the Community Action Board Meetings
- V. COMMITTEE REPORTS (10 min)**.....Lance A. Williams, Chair
 - A. Budget Committee Report..... Scott Heydenfeldt, Chair
 - B. Nominations Committee Report.....John Salgado, Chair
- VI. CHAIRMAN REPORT (10 min)**.....Lance A. Williams, Chair
 - A. Strategic Plan Report
- VII. ADMINISTRATIVE REPORT (15 min)**.....Lupe Gamez, Executive Director
 - A. CMD Update
 - B. NOMINATIONS – CAB Chair, Vice-Chair, Secretary
- VIII. OLD / NEW BUSINESS (30 min)**
 - A. New Commissioners' Orientation Report
 - B. APPROVAL -- CAB Members to attend the National Community Action Partnership (NCAP) 50th Anniversary Annual Convention in Washington, D.C. in August 19 – 23, 2014
 - C. PRESENTATION by Women In Non Traditional Employment Roles.....Alexandra Torres
- IX. ANNOUNCEMENTS (5 min)**
Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT (5 min)**
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting: Thursday, July 17, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room 260, El Monte, CA 91731**

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DPSS STAFF

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HUGO GIRON

AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, July 17, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room 230 - (626) 569-4556

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE (2 min)**.....Lance A. Williams, Chair
- III. ROLL CALL (3 min)**David Hall, Vice-Chair
- IV. REVIEW FOR APPROVAL (10 min)**.....Lance A. Williams, Chair
 - APPROVAL – June 19, 2014 Minutes of the Community Action Board Meetings
- V. COMMITTEE REPORTS (10 min)**.....Lance A. Williams, Chair
 - A. Budget Committee Report..... Scott Heydenfeldt, Chair
 - B. Nominations Committee Report.....Lance A. Williams, Chair
 - APPROVAL - Ms. Maria Angelita Pacheco to serve as CAB member in the Low Income Sector 3rd Supervisorial District
- VI. CHAIRMAN REPORT (10 min)**.....Lance A. Williams, Chair
 - A. Strategic Plan Report
 - B. PRESENTATION: Certificate of Appreciation for Mr. John Salgado Jr.
- VII. ADMINISTRATIVE REPORT (15 min)**.....Lupe Gamez, Executive Director
 - A. CMD Update
 - B. ELECTION – CAB Secretary
- VIII. OLD / NEW BUSINESS (30 min)**
 - A. CSBG Program Highlights for 2013
 - B. PRESENTATION by Foothill Family Service.....Shakeh Bogharian
- IX. ANNOUNCEMENTS (5 min)**
Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT (5 min)**
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting: Thursday, September 18, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room 230, El Monte, CA 91731**

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AGENDA and NOTICE of a PUBLIC MEETING

**On Thursday, September 18, 2014
1:00 P.M. – 2:30 P.M.**

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room 230 - (626) 569-4556

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE (5 min)**.....Lance A. Williams, Chair
- III. ROLL CALL (5 min)**Charles Woody, Secretary
- IV. REVIEW FOR APPROVAL (10 min)**.....Lance A. Williams, Chair
 - APPROVAL – July 17, 2014 Minutes of the Community Action Board Meetings
- V. CHAIRMAN REPORT (15 min)**.....Lance A. Williams, Chair
 - A. Brief Overview of 2014-15 CAB Activities
- VI. ADMINISTRATIVE REPORT (15 min)**.....Lupe Gamez, Executive Director
 - A. CMD Update
 - B. CAB Volunteers Update
 - C. Brown Act Workshop for October 16, 2014
- VII. OLD / NEW BUSINESS (30 min)**
 - A. NCAP 50th Anniversary Annual Convention Report.....Constance L. Kizzie-Gillett,
Lance A. Williams
 - B. PRESENTATION by Mary Lind Recovery Centers.....Raneika Brooks
- VIII. ANNOUNCEMENTS (5 min)**
Suggested agenda items for committees and regular meetings
- IX. PUBLIC COMMENT (5 min)**
- X. ADJOURN**.....Lance A. Williams, Chair
- XI. Next Meeting: Tuesday, October 21, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room 230, El Monte, CA 91731 PLEASE NOTE DATE CHANGE**

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Department of Public Social Services
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- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE** (5 min).....Lance A. Williams, Chair
- III. ROLL CALL** (5 min)Constance L. Kizzie-Gillett, Co-Secretary
- IV. REVIEW FOR APPROVAL** (10 min).....Lance A. Williams, Chair
 - July 17, 2014 and September 18, 2014 Minutes of the Community Action Board Meetings
- V. COMMITTEE REPORTS** (10 min)Lance A. Williams, Chair
 - A. Budget Committee Report..... Scott Heydenfeldt, Chair
 - B. Nominations Committee Report.....Lance A. Williams, Chair
- VI. CHAIRMAN REPORT** (10 min).....Lance A. Williams, Chair
 - A. Brief Overview of 2014-15 CAB Activities
- VII. ADMINISTRATIVE REPORT** (10 min).....Lupe Gamez, Executive Director
 - A. CMD Update
 - B. Brown Act Workshop Update
- VIII. OLD / NEW BUSINESS** (30 min)
 - A. Brown Act Workshop Report
 - B. SELECTION/APPROVAL -- CAB Members to attend the National Community Action Partnership, 2015 Management and Leadership Training Conference in Dana Point, California on January 6 – 8, 2015
 - C. PRESENTATION by Neighborhood Legal Services of Los Angeles County.....Jose Tello
- IX. ANNOUNCEMENTS** (5 min)
 - Suggested agenda items for committees and regular meetings
- X. PUBLIC COMMENT** (5 min)
- XI. ADJOURN**.....Lance A. Williams, Chair
- XII. Next Meeting:** Thursday, November 20, 2014 @ 3400 Aerojet Ave., 2nd Floor Conference Room 230, El Monte, CA 91731

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Meeting facility is readily accessible to and usable by persons with disabilities - wheelchair ramp access available to the building.

For additional information, please contact the Community Action Board staff at (562) 908-5715.

Any writings related to an item on this agenda submitted to the CAB after distribution of the agenda packet are available for public inspection at the Department of Public Social Services, CSBG Program Section, 12820 Crossroads Parkway South, City of Industry, CA 91746, during normal business hours.

LA County CAB's Vision: Successful self-sufficiency and well-being for all in Los Angeles County

LA County CAB's Mission: To 1) empower the poor to become self-sufficient, 2) alleviate poverty's immediate challenges, and 3) address poverty's underlying causes through community action and advocacy.



**COUNTY OF LOS ANGELES
COMMUNITY ACTION BOARD**
12820 CROSSROADS PARKWAY SOUTH, CITY OF INDUSTRY, CA 91746
(562) 908-5715 FAX (562) 699-2791



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CAB Executive Director
LUPE GAMEZ

CAB Coordinator
HUGO GIRON

AGENDA and NOTICE of a PUBLIC MEETING

On Thursday, November 20, 2014

1:00 P.M. – 2:30 P.M.

Department of Public Social Services
3400 Aerojet Avenue, El Monte, CA 91731
2nd Floor Conference Room 230 - (626) 569-4556

- I. CALL TO ORDER**.....Lance A. Williams, Chair
- II. PLEDGE OF ALLEGIANCE (2 min)**.....Lance A. Williams, Chair
- III. ROLL CALL (3 min)**Charles Woody, Co-Secretary
- IV. REVIEW FOR APPROVAL (5 min)**.....Lance A. Williams, Chair
 - July 17, 2014, September 18, 2014 and October 21, 2014 Minutes of the Community Action Board Meetings
- V. CHAIRMAN REPORT (20 min)**.....Lance A. Williams, Chair
 - A. Brief Overview of 2014-15 CAB Activities
 - B. Group Discussion: Board Member Vision for the CAB in 2014-15
- VI. ADMINISTRATIVE REPORT (15 min)**.....Lupe Gamez, Executive Director
 - A. CMD Update
 - B. Domestic Violence Awareness Month
 - C. Season's Greetings
- VII. OLD / NEW BUSINESS (35 min)**
 - A. PRESENTATION by Harriett Buhai Center for Family Law.....Ms. Heidi Slater
 - B. PRESENTATION by Valley Oasis (AVDVC).....Ms. Carol Crabson
 - C. APPROVAL -- CAB Members to attend the National Community Action Partnership, 2015 Management and Leadership Training Conference in Dana Point, California on January 6 – 8, 2015
 - D. Season's Greetings by the CAB
- VIII. ANNOUNCEMENTS (5 min)**
 - Suggested agenda items for committees and regular meetings
- IX. PUBLIC COMMENT (5 min)**
- X. ADJOURN**.....Lance A. Williams, Chair
- XI. Next Meeting: Thursday, January 15, 2015 @ 3400 Aerojet Ave., 2nd Floor Conference Room 230, El Monte, CA 91731**

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